



Boundary and Retaining Wall Works

Works Information

Royal Cottages, Maerdy, Rhondda Cynon Taff, CF43 4AL

Works Information

1. The contractor will be responsible for completing boundary and retaining wall works along with path work and fencing to the front and rear of the following blocks at Royal Cottages, Maerdy, Rhondda Cynon Taff, CF43 4AL.
 - Block 1 - 19-21 ROYAL COTTAGES, MAERDY, CF43 4AL
 - Block 2 - 22-27 ROYAL COTTAGES, MAERDY, CF43 4AL
 - Block 3 - 30-35 ROYAL COTTAGES, MAERDY, CF43 4AL
2. The works have been specified by a Trivallis Surveyor, and the design and scope of the works are included as part of the tender pack, but contractors are encouraged to visit site to determine full scope of works and any associated risks. Access can be arranged by contacting Richard Jenkins, Senior Assets Project Manager 07341 121 660.
3. Contractors are required to submit costs against the schedule of rates pricing document inclusive all prelims and certification.
4. Works will be completed under NEC Option A contract.
5. The contractor will be responsible for arranging traffic management and any road closures, any associated costs need to be included within the priced tender under traffic management item.
6. The contractor will be responsible for ensuring access and egress is maintained throughout the duration of the works and arranging any temporary access required, any costs associated with this is to be included within the tendered rates.
7. It will be the contractor's responsibility to contact the tenant and arrange a suitable time and date for access to carry out the works. Any access issues need to be forwarded to the relevant Neighbourhood Manager which will be provided upon appointment award.
8. It is proposed to complete works in the below phases, contractors should submit a **provisional programme** as part of tender return, demonstrating how completion will be achieved. Trivallis require works to be completed by 31st March 2026 if possible.
 - Phase 1 - Block 1 - 19-21 ROYAL COTTAGES, MAERDY, CF43 4AL
 - Phase 2 - Block 2 - 22-27 ROYAL COTTAGES, MAERDY, CF43 4AL
 - Phase 3 - Block 3 - 30-35 ROYAL COTTAGES, MAERDY, CF43 4AL
 - Phase 4 - REAR WORKS to All Blocks
9. The contractor will provide a valuation upon completion of each phase. All handover certification such as electrical certificates, gas certificates and guarantees must be provided with the valuation for payment to be made.
10. Contractor should read. Understand and adhere to the Trivallis Contractors Code of Conduct document.
11. Any additional costs not accounted for in the priced document are to be agreed with the Senior Assets Project Manager prior to inclusion within the monthly valuation.
12. Health and Safety Incident/Accident Reports to be completed and forwarded to Trivallis on the 1st day of every month. Failure to provide the monthly Incident/Accident report may result in the delay of that month's payment until it is received.

13. Handover inspections will be on every property that has been designed by Trivallis. No payment will be made without the completed handover. Handovers will be completed by the appointed Trivallis Technical Surveyor.
14. Asbestos awareness training and SHARPS awareness training is required as well as suitably qualified site supervision at all times. For example, SMSTS or equivalent standard.
15. Trivallis will require all making good to the properties by the contractor.
16. Communication between Trivallis and the Contractor is to be carried out via Microsoft Teams, email, and/or telephone. Valuations are to be submitted via Microsoft Teams and/or email to Contracts Manager and Quantity Surveyor on a monthly basis. Valuations certificates will be sent via email to contractor on a monthly basis.
17. As client, we expect the products to comply with all current legislation; including Building Regulations and that the finished product will be fit for purpose.
18. No works will commence on site until the **Contractors Construction Phase Plan** is submitted and accepted by Trivallis. This can be supplied on award to the successful bidder.
19. Contractors are referred to the Risk Register document, where warning flags are identified at properties. Contractors are required to ensure two people are working on site at all times.
20. The specification of works is in accordance with the specification attached:
 - No storage facilities will be provided by Trivallis.
 - Contractor must provide adequate welfare facilities for duration of the works.
 - Contractor to arrange traffic management and any road closures.
 - Contractors are required to notify tenants of works start dates by letter and telephone no later than a week prior to works starting.
 - Contractors are not to open any phases of work without all survey and design information, and all materials in stock.
 - Contractors are required to provide out of hours support during the duration of their works.
 - Contractors are required to liaise with Trivallis nominated supplier as detailed in the Pre-Construction Information to arrange for the removal of asbestos.
 - All properties must be complete prior to any handover or payment request.
21. Asbestos Surveys – For the properties in the programme, we have asbestos surveys for all of the properties uploaded onto our database (E Risk). Contractors will be provided with a username in order to access E Risk. Any query on the E Risk data should be submitted to the *Contracts Manager*.
22. Under the NEC contract, the *Supervisor* will be a Trivallis Surveyor, the names and contact details will be shared with the Contractor post award.